

REGULAR MEETING MINUTES
September 28, 2015

The Regular Meeting of the Lehigh County Authority was called to order at 12:18 p.m., on Monday, September 28, 2015, Chairman Brian Nagle presiding. Other Members present at the commencement of the meeting were: Linda Rosenfeld, Emrich Stellar, Tom Muller, Richard Bohner, Norma Cusick, Scott Bieber and Deana Zosky. Authority Staff present were Aurel Arndt, Liesel Adam, Ed Klein, Frank Leist, Brad Landon, John Parsons, Chuck Volk, Bob Kerchusky and Lisa Miller.

PUBLIC COMMENTS

None.

REVIEW OF AGENDA

Aurel Arndt stated there would be an Executive Session following the regular meeting regarding a personnel issue.

APPROVAL OF MINUTES

None.

ACTION AND DISCUSSION ITEMS

Pension Plan Minimum Municipal Obligation (MMO) for 2016

Liesel Adam presented the 2016 Minimum Municipal Obligation (MMO) for the Lehigh County Authority Pension Plan to the Board as required by Act 205. The 2016 estimate is lower than last year because of employee departures. An Actuarial study, done every two years, will be performed next year. That study will include Allentown Division employees. Some discussion followed.

Well WL-20 and Reservoir-3 – Coordinated Capital and Operational Changes

Frank Leist gave a history and an overview of the project which will result in the installation of a Variable Frequency Drive (VFD) at WL#20, a 16" motor operated valve at Reservoir #3, and include updated SCADA control. He is asking for approval of the Capital Project Authorization in the amount of \$88,846 for the design phase of the project and approval of the Professional Services Authorization in the amount of \$34,300 to ARRO Consulting, Inc. to provide bidding and design services and approval of the Professional Services Authorization in the amount of \$42,046 to Aptus Control Systems, Inc. to provide equipment, installation and programming for the modification of SCADA systems. Some discussion followed.

On a motion by Emrich Stellar, seconded by Norma Cusick, the Board unanimously approved the Capital Project Authorization in the amount of \$88,846 for the design phase of the project and approval of the Professional Services Authorization in the amount of \$34,300 to ARRO Consulting, Inc. to provide bidding and design services and approval of the Professional Services Authorization in the amount of \$42,046 to Aptus Control Systems, Inc. to provide equipment, installation and programming for the modification of SCADA systems (9-0).

The September Board Notes were reviewed. Liesel Adam was asked to explain the Microsoft SharePoint 2013 program that was installed on our server. The program is an employee knowledge and document sharing program.

Brad Landon stated that settlement on the Lowhill Township Sewer System Acquisition will not take place on October 1st because of incomplete items between Lowhill Township and Upper Macungie Township.

SYSTEM OPERATIONS OVERVIEW

Bob Kerchusky presented a PowerPoint presentation to the Board regarding flow and operations at the Wastewater Treatment Plant and Water Filtration Plant, with an emphasis on the work being done with No. 6 Filter at the water plant. The No. 6 Filter is one of eight filters that needs work and was repaired as an

experiment to see what may be involved with repairing the remaining filters. These repairs will be part of the plant Master Plan.

STAFF COMMENTS

None.

SOLICITOR'S COMMENTS

None.

OTHER COMMENTS

None.

EXECUTIVE SESSION

The Chairman called an Executive Session at 12:55 p.m. to discuss a personnel matter.

ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 1:55 p.m.

Richard H. Bohner
Secretary