

**REGULAR MEETING MINUTES**  
**June 13, 2016**

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The Regular Meeting of the Lehigh County Authority was called to order at 12:18 p.m. on Monday, June 13, 2016, Chairman Brian Nagle presiding. Other Members present at the commencement of the meeting were: Linda Rosenfeld, Kevin Baker, Richard Bohner, Norma Cusick, and Scott Bieber. Deana Zosky called in and was listening to the meeting on the conference phone. Authority Staff present were Liesel Gross, Ed Klein, Pat Mandes, Frank Leist, Brad Landon, Chuck Volk, John Parsons and Lisa Miller.

**REVIEW OF AGENDA**

Liesel Gross stated that there are two additional items under Staff Comments and two additional items are also planned for Executive Session. Brad Landon also has an item to add under Solicitor's Comments.

**APPROVAL OF MINUTES**

Ms. Zosky mentioned that she was having difficulty hearing everything that was transpiring in the meeting and therefore would not be voting on action items.

**May 9, 2016 Regular Meeting Minutes - amended**

On a motion by Richard Bohner, seconded by Norma Cusick, the Board approved the Minutes of the May 9, 2016 Regular meeting as amended (6-0).

**May 23, 2016 Regular Meeting Minutes**

Richard Bohner said there are two corrections to be made. Under *System Operations Overview*, the word *sine* needs to be corrected to read *since*, and on the same page under *Staff Comments*, the quotation marks need to be removed.

On a motion by Richard Bohner, seconded by Norma Cusick, the Board approved the Minutes of May 23, 2016 as corrected (5-0). Kevin Baker abstained.

**PUBLIC COMMENTS**

None.

**ACTION AND DISCUSSION ITEMS**

**Suburban Division – Heidelberg Heights Sewer Lateral Rehabilitation Project**

Chuck Volk gave a background and overview of the project. The project is needed to reduce groundwater infiltration into the Heidelberg Heights wastewater system by rehabilitating four leaking sewer laterals via internal cured-in-place liner installation. Mr. Volk requested approval of the Capital Project Authorization – Construction Phase in the amount of \$50,000.00 which includes the award of the construction contract to National Water Main Cleaning Company in the amount of \$46,660.00. The project will be funded by the LCA Suburban Heidelberg Heights Division.

On a motion by Norma Cusick, seconded by Kevin Baker, the Board approved the Capital Project Authorization – Construction Phase in the amount of \$50,000.00 which includes the award of the construction contract to National Water Main Cleaning Company in the amount of \$46,660.00 (6-0).

**Wastewater Rate Schedule – Addition of Lowhill Township to Rate Schedule**

Liesel Gross explained that the Lowhill Township system acquisition has been finalized and the system was transferred to the Authority on June 8, 2016. The Lowhill Township system will be maintained as a separate fund in the Authority's financials and, as a result, the sewer rates need to be adopted separately. However, the Lowhill Township sewer rates will be the same as all other systems the Authority operates that are

connected to the Western Lehigh Interceptor. Ms. Gross asked for approval of the updated schedule of wastewater rates for the Lowhill Township System as presented.

On a motion by Linda Rosenfeld, seconded by Norma Cusick, the Board approved the updated schedule of Wastewater Rates for the Lowhill Township System as presented (6-0).

### **Administrative Order – Discussion of Future Board Presentations**

Liesel Gross explained that Authority staff and project consultants are preparing for public presentation of the status of planning efforts related to addressing sanitary sewer overflows throughout the system tributary to the Kline's Island Wastewater Treatment Plant in Allentown. Several municipalities in Western Lehigh County have expressed their desire to begin discussions with their communities and the Authority would also like to present similar information to its Board and the public.

Pat Mandes informed the Board that there will be a meeting at the Authority on June 14, 2016 with representatives from the Environmental Protection Agency (EPA), Department of Environmental Protection (DEP), the Authority, Authority signatories, and the City of Allentown. The purpose of the meeting is to update EPA and DEP with corrective action plans under development by the Authority, its municipal signatories and City of Allentown. The plans will be presented to EPA and DEP in general terms, to solicit feedback from the regulators prior to seeking public input or municipal approvals. After receiving feedback from EPA and DEP, the Authority and its signatories will finalize a presentation of current efforts for communication with the public, municipal and authority boards and counsels. Liesel Gross stated that the Authority is only one of many signatories participating in this collaborative effort, and the signatories are working together to present one combined final plan.

Ms. Gross said that discussion is required by the Board as to how they would like to receive the presentation and how to incorporate public input at a meeting. Staff is proposing that the Board conduct this meeting at night as its first "Special Purpose Meeting" of 2016 to allow for broader public participation.

Board discussion occurred on how they would like to conduct the meeting.

The Board agreed to have a meeting in the evening on July 11 as an "event", and not an extension of its public Board meeting earlier that day, seeking input from the public. Ms. Gross said Staff will work out the details for the meeting.

### **PROJECT UPDATES/INFORMATION ITEMS**

Liesel Gross brought to the attention of the Board items for upcoming meetings.

Norma Cusick asked about the status of the plan for Walmart on Rt. 309 and Richard Bohner asked about the Strawberry Ridge system, both in North Whitehall Township. Frank Leist said that both of these plans have been removed from the Authority's agenda for the foreseeable future.

Chairman Nagle asked about an update regarding an article on new investment strategies for municipalities. Ed Klein will look into it and make recommendations to the Board.

### **FINANCIAL REVIEW**

None.

### **SYSTEM OPERATIONS OVERVIEW**

None.

### **STAFF COMMENTS**

Liesel Gross asked the Board how they would like to address spam/marketing emails that go into the Board's group inbox. The Board requested that the staff use its discretion to delete them or forward any that are of importance to the Board.

Richard Bohner inquired about using the group email address. Ms. Gross said that she will send out instructions on this.

Liesel Gross updated the Board on a recent visit to Lower Macungie Township to review their meeting room sound and visual system. The Authority's meeting room is not equipped with a robust sound system, which would be required for recording and webcasting its meetings in the future. The IT Manager is soliciting a proposal for this work and Ms. Gross will provide the information to the Board once received.

### **SOLICITOR'S COMMENTS**

Brad Landon presented Resolution 6-2016-1 to the Board. The resolution authorizes applications for disaster financial assistance and authorizes Authority personnel to execute and process such documents.

On motion made by Linda Rosenfeld, seconded by Norma Cusick, the Board approved Resolution 6-2016-1 (6-0).

### **PUBLIC COMMENTS / OTHER COMMENTS**

Scott Bieber asked for an update on the injection wells proposed in Upper Macungie Township and discussed at the last Board meeting. Frank Leist said the Authority has not received a submittal or an update since the last meeting.

### **EXECUTIVE SESSION**

The Chairman called an Executive Session at 1:06 p.m. to discuss potential litigation.

The Executive Session ended at 1:20 p.m.

### **ADJOURNMENT**

There being no further business, the Chairman adjourned the meeting at 1:20 p.m.

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Richard H. Bohner  
Secretary