

REGULAR MEETING MINUTES
May 26, 2015

The Regular Meeting of the Lehigh County Authority was called to order at 12:12 p.m., on Tuesday, May 26, 2015, Chairman Brian Nagle presiding. Other Members present at the commencement of the meeting were: Richard Bohner, Tom Muller, Emrich Stellar, Norma Cusick, and Linda Rosenfeld. Authority Staff present were Aurel Arndt, Liesel Adam, Ed Bielarski, Frank Leist, Robert Kerchusky, Bradford Landon, John Parsons, and Lisa Miller.

REVIEW OF AGENDA

Aurel Arndt stated that the Auditors were present to discuss the Auditor's Report. Issues surrounding the Project Labor Stabilization Agreement (PLSA) requirement of the Allentown concession lease agreement also needs to be discussed, and the College Drive issue and Personnel matters may need to be discussed in or out of Executive Session.

APPROVAL OF MINUTES

April 27, 2015 Regular Meeting Minutes

Richard Bohner asked Brad Landon that if there is an abstention on a vote, can it still be considered unanimous. Brad Landon explained that yes it can be considered unanimous because an abstention is the absence of a vote (not a "no" vote), if all the actual votes were "yes", then it is considered unanimous.

On a motion by Richard Bohner, seconded by Norma Cusick, the Board unanimously approved the Minutes of the April 27, 2015 Regular Meeting (6-0).

PUBLIC COMMENTS

None.

ACTION AND DISCUSSION ITEMS

2014 Financial Statement and Auditors Report Approval

Emrich Stellar reported that the Audit Committee met with the Auditors and there were Internal Control Items that were addressed. A check control procedure is now implemented to ensure that no misappropriations are likely to occur. The timeliness of Accounts Receivable reconciliation was also addressed. Emrich Stellar gave an explanation of the City Division's Net Position and explained how that number is derived.

Scott Bieber arrived at 12:29 p.m.

On a motion by Tom Muller, seconded by Norma Cusick, the Board unanimously accepted the 2014 Financial Statement and Auditors Report as presented (7-0).

Suburban Division – Pumping Station Projects Approval

Frank Leist gave an overview of the three (3) projects – Central Lehigh Division (CLD) new pumping station (Lower System to Upper System), Pine Lakes Division (PLD) Pumping Station upgrades, and the North Whitehall Division (NWD) Crestwood Pumping Station Upgrades. He requested Board approval of the Design Phase which includes Capital Project Authorization for the CLD Pumping Station in the amount of \$193,101, Capital Project Authorization for the Pine Lakes Pumping Station in the amount of \$122,574, Capital Project Authorization for Crestwood Pumping Station in the amount of \$105,028, and Professional Services Authorization in the amount of \$148,883. Frank Leist explained that on the RFP, firms were requested to submit costs for each project separately as well as if all projects were awarded to one consultant incorporating any discount applicable.

On a motion by Scott Bieber, seconded by Norma Cusick, the Board unanimously approved the Design Phase of the projects, which includes Capital Project Authorization for the CLD Pumping Station in the

amount of \$193,101, Capital Project Authorization for the Pine Lakes Pumping Station in the amount of \$122,574, Capital Project Authorization for Crestwood Pumping Station in the amount of \$105,028, and Professional Services Authorization in the amount of \$148,883 (7-0).

Allentown Division – Water Filtration Plant Inspection/Rebuild of Filter #6 Approval

John Parsons gave an overview of the project that will determine the overall condition of the tiles, underdrains, piping, etc. in the City Division water filtration plant so that an evaluation can be done on either the rehabilitation or replacement of the existing filters. Some discussion followed. Robert Kerchusky stated that the City and now LCA have been members of the Partnership for Safe Water for the past eight years and has maintained a higher level of performance for filtered water than the state standard. Mr. Parsons is asking for approval of the Professional Services Authorization – Inspection/Rebuild of Filter #6 to All Services Contracting Corporation to assist LCA in performing a full-scale inspection, evaluation and rebuild of the water plant filter #6.

On a motion made by Norma Cusick, seconded by Emrich Stellar, the Board unanimously approved the Professional Services Authorization to All Services Contracting Corporation in the amount of \$65,448.00 (7-0).

Chairman Nagle asked if there were any questions, comments or concerns from the stakeholders from the April 29 Public Outreach event in regard to future wastewater treatment capacity for the Western Lehigh Interceptor municipalities. Liesel Adam reported that a questionnaire was sent out following the meeting. There was a general consensus to discard the Jordan Creek option. She said that LCA is further investigating the spray irrigation and Kline's Island option.

Chairman Nagle asked for the status of the EPA Administrative Order. Aurel Arndt responded that the Authority has not received a response from EPA to date on the request for an extension to the Administrative Order.

SYSTEM OPERATIONS OVERVIEW

Robert Kerchusky reported that on May 5th the EPA conducted an Audit of the chlorine Risk Management Plan (RMP) through a full day visit to the Kline's Island Wastewater Treatment Plant (KIWWTP) to collect documents which substantiate that the program is being carried out according to federal clean air act regulations. The EPA auditors commented that the program at KIWWTP was among the top 5% of all municipal RMP's they had ever audited. Also, Capital Projects are ongoing at Kline's Island.

The Water Filtration Plant is working on a Coagulant Study. Gannet Fleming was hired to investigate coagulants for use at the treatment plant for the removal of turbidity in the water from the surface water sources (Little Lehigh Creek and Lehigh River). The study requires the plant staff to conduct 52 weeks of jar testing of various different coagulants and dosages to determine the best product for full scale testing in the treatment plant.

Chairman Nagle asked what the status is of Arcadia West Wastewater Plant. Robert Kerchusky reported that the plant is still performing well. Frank Leist said that there are minor items to be addressed on the punch list.

STAFF COMMENTS

Aurel Arndt said that he will present his comments during Executive Session.

SOLICITOR'S COMMENTS

Brad Landon presented the Major Capital Improvements Labor Feasibility Study, AD-S-18: Facility Roof Replacements report from Kevin Moore, the consultant hired by the Authority to conduct a study to comply

with the Concession Agreement requirement. He gave an overview of the study which recommends that it is not necessary to have a Project Labor Agreement study for the roof replacement project.

On a motion by Scott Bieber, seconded by Norma Cusick, the Board unanimously accepted the report. Tom Muller abstained (6-0).

OTHER COMMENTS

Scott Bieber said he received a call from Ron Beitler regarding monitoring well reports in Lower Macungie Township. Liesel Adam explained that she received a call from Township Manager Bruce Fosselman requesting reports. As part of a conditional use to expand wells WL8 & WL12, LCA is required to report the impact on groundwater well levels. These reports are being submitted to the township. Frank Leist gave a brief overview. Aurel Arndt stated that the Delaware River Basin Commission dictates the reporting requirements for groundwater monitoring programs of this nature.

Scott Bieber commented on the letters he has been receiving from residents who live near an Authority reservoir in Lower Macungie Township about the deer population on the Authority's property. He asked if LCA would consider a controlled hunt on our property to control the deer population if the Game Commission agreed. Aurel Arndt stated that LCA has not been contacted by the Game Commission and if we were contacted, would discuss a solution.

EXECUTIVE SESSION

The Chairman called an Executive Session at 1:21 p.m. to discuss two matters. The first matter was regarding potential litigation. The second matter was regarding a personnel issue at which time the Staff were excused at 1:29.

The session ended at 2:50 p.m.

ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 2:50 p.m.

Richard H. Bohner
Secretary