

**REGULAR MEETING MINUTES**  
**February 23, 2015**

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The Regular Meeting of the Lehigh County Authority was called to order at 12:25 p.m., on Monday, February 23, 2015, Chairman Asa Hughes presiding. Other Members present at the commencement of the meeting were: Tom Muller, Richard Bohner, Ted Lyons, Norma Cusick and Linda Rosenfeld. Authority Staff present were Aurel Arndt, Liesel Adam, Bradford Landon, Ed Bielarski, Frank Leist, Robert Kerchusky, Pat Mandes, John Parsons, and Lisa Miller.

**REVIEW OF AGENDA**

**EXECUTIVE SESSION**

Mr. Arndt stated there would be three additional items; two action items regarding Budget amendments and one informational item as well as after Staff Comments, an Executive Session to discuss property acquisition.

**APPROVAL OF MINUTES**

**December 15, 2014 Regular Meeting Minutes**

On a motion by Richard Bohner, seconded by Norma Cusick, the Board unanimously approved the Minutes of the December 15, 2014 Regular Meeting (6-0).

**January 12, 2015 Workshop Meeting Minutes**

On a motion by Linda Rosenfeld, seconded by Ted Lyons, the Board unanimously approved the Minutes of the January 12, 2015 Workshop Meeting (5-0). Norma Cusick abstained.

**PUBLIC COMMENTS**

None.

**ACTION AND DISCUSSION ITEMS**

Scott Bieber entered the meeting at 1:00 P.M.

**ELECTION OF OFFICERS**

Mr. Bohner, serving as the Nominating Committee, indicated he had polled the Board officers to determine if they are willing to serve in the same capacity as in 2014, to which they agreed. He then offered the following slate of nominations for 2015:

Asa M. Hughes, Chairman

Emrich M. Stellar, Jr., Treasurer

Thomas S. Muller, Vice Chairman

Richard H. Bohner, Secretary

Brian C. Nagle, Assistant Treasurer

Norma A. Cusick, Assistant Secretary

Mr. Hughes asked if there were any nominations from the floor, which there were not. Mr. Bohner made a motion to close the nominations, which was seconded by Mr. Bieber. With no additional nominations from the floor, on a vote of 6-0, the nominations were closed and the Chairman directed the Secretary to cast one ballot for each of the nominees, thus electing the officers for 2015.

Chairman Hughes thanked everyone for their service.

**Allentown Division – Pre-Lease Valve Replacements – Design Phase – Approval**

Mr. Leist gave an overview of the project. He recommends approval for the Design Phase of the Capital Project Authorization for \$83,546 and the Professional Services Authorization for \$23,546.

On a motion by Linda Rosenfeld, seconded by Tom Muller, the Board unanimously approved the Capital Project Authorization in the amount of \$83,546 which includes the Professional Services Authorization in the amount of \$23,546 (6-0).

**Resolution 2-2015-1 – Wynnewood Terrace Pump Station and Force Main Replacement – Approval**

Brad Landon presented and reviewed Resolution 2-2015-1. Because the collateral for this loan is only the revenues for the Wastewater Common Rate systems, PennVEST required additional action, such as this Resolution that pledges LCA to meet its financial obligations to PennVEST by setting necessary rates for those systems and is needed for closing for the Wynnewood Terrace Development project.

On a motion made by Scott Bieber, seconded by Norma Cusick, the Board unanimously approved Resolution 2-2015-1 (6-0).

**SYSTEM OPERATIONS OVERVIEW**

Robert Kerchusky stated that the weather has presented its challenges at the water filtration plant. Ice has been causing problems. Some exposed beds at the Kline's Island wastewater treatment plant are covered in ice but have been performing well. The Arcadia wastewater treatment plant has not been performing well due to the high levels of ammonia which is believed to be due to the cold weather. Some discussion followed. Mr. Leist informed the Board that Gannett Fleming has been hired to give LCA assistance on the evaluation of the function of the plant. Mr. Leist has also contacted HRG, the plant designer, about the plant and is working on resolving the issue with HRG.

Some discussion followed regarding Plant tours for the Board and Staff.

**STAFF COMMENTS**

Mr. Arndt provided the Board with a copy of a Budget Amendment Request. Pat Mandes explained the request for the City Signatory Flow Meter Evaluation Project that was approved in 2014 but was not carried over in the 2015 Budget. The amount of the request is \$150,000.

On a motion by Linda Rosenfeld, seconded by Tom Muller, the Board unanimously approved the Budget Amendment Request (6-0).

Bob Kerchusky presented a Budget Amendment Request for the Meter Station #5 Project which was designed by the Operations Department in 2014 but not included in a Capital Project. The amount of the request is \$200,000.

On a motion by Tom Muller, seconded by Linda Rosenfeld, the Board unanimously approved the Budget Amendment Request (6-0).

Mr. Arndt informed the Board that a consolidated collective bargaining agreement (CBA) between the SEIU and LCA, has been developed by legal counsel and the bargaining unit. Previously it had been a CBA with additional terms and memoranda of agreement reached between the parties; the intent is to have one document so that all parties can readily determine the terms of their employment in a single document. Because none of the terms changed as a result of this consolidation, if the Board has no objection, it can be signed by Mr. Arndt. The Board was in agreement to have Mr. Arndt sign the consolidated CBA.

**SOLICITOR'S COMMENTS**

None.

**OTHER COMMENTS**

None.

**EXECUTIVE SESSION**

The Chairman called for an Executive Session at 1:10 p.m. to discuss property acquisition.

The session ended at 1:35 p.m.

**ADJOURNMENT**

There being no further business, the Chairman adjourned the meeting at 1:40 p.m.

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Richard H. Bohner  
Secretary