

**REGULAR MEETING MINUTES**  
**December 9, 2013**

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The Regular Meeting of the Lehigh County Authority was called to order at 12:33 p.m. on Monday, December 9, 2013, Chairman Asa Hughes presiding. Other Members present at the commencement of the meeting were: Tom Muller, Brian Nagle, Emrich Stellar, Richard Bohner, and Scott Bieber. Authority Staff present were Aurel Arndt, Ed Bielarski, Liesel Adam, Bradford Landon, Frank Leist, Bob Kerchusky, Dan Standish, Pat Mandes, and Cristin Keppel.

**REVIEW OF AGENDA**

Mr. Arndt stated there were no additional agenda items.

**PUBLIC COMMENTS**

None.

**EXECUTIVE SESSION**

None.

**APPROVAL OF MINUTES**

None.

**ACTION AND DISCUSSION ITEMS**

**2014 Budget** *(Approval)*

Mr. Bielarski referred to the attached presentation and budget document. He gave an overview of the Suburban Division, noting that the budget does not change drastically from 2013 but revenues will see almost a 10% increase due to the industrial customers increasing production. Mr. Bielarski stated that the City Division budget is very conservative and projects no growth at this time, also noting that this system had to be adapted to the traditional Authority budget model. Some detailed discussion continued to provide some clarification of specific items for Board members.

On a motion from Mr. Stellar, seconded by Mr. Nagle, the Board unanimously approved the 2014 Authority Budget (6-0).

**LCA Articles of Amendment – Board Expansion** *(Approval)*

Per the conversation at the November Regular Meeting, Mr. Landon explained that a resolution is needed in order to expand the Authority Board from seven to nine members, with the additional two members residing in the City of Allentown limits. He stated that Resolution 12-2013-1 proposes the amendment of the Authority's Articles of Incorporation to expand the Board to nine members and also to accommodate intentions of provisions in the Municipality Authorities Act, changes the terms of some existing Board members to create staggered terms. Mr. Landon explained that upon passage of this Resolution, the amended Articles of Incorporation would have to then be approved formally by the state as part of the Municipalities Act. Extensive discussion followed.

On a motion from Mr. Muller, seconded by Mr. Bieber, the Board unanimously approved Resolution 12-2013-1 (6-0).

**2013 SCARP Program Management (Approval)**

Ms. Mandes referred to the attachment memorandum, noting there are tasks required throughout the year that are not defined in other SCARP components. This authorization covers on-call services, EPA semi-annual report, DEP meetings, and other meetings and coordination services as needed.

On a motion from Mr. Bohner, seconded by Mr. Muller, the Board unanimously approved the Capital Project Authorization Amendment, which included a Professional Services Authorization for Arcadis, for 2014 SCARP Program Management not to exceed \$50,000 (6-0).

**CH2MHill Contract Extension (Approval)**

Ms. Mandes stated that the contract with CH2MHill for operation of the Wastewater Treatment Plant must be renewed. She noted that negotiations for a 10-year extension of the project have been going on for almost one year; however, there have been changes in personnel at CH2MHill and the contract negotiations have not been finalized yet. At this time, the Authority would like to extend the current contract another five years and continue to work on a ten-year contract, if the longer contract would bring about significant cost savings to the Authority.

On a motion from Mr. Bohner, seconded by Mr. Stellar, the Board unanimously approved the CH2MHill five-year contract extension (6-0).

**SYSTEM OPERATIONS OVERVIEW**

Mr. Kerchusky provided an update on the PPL Combined Heat and Power Project, noting that all work is moving smoothly.

**STAFF COMMENTS**

Mr. Arndt informed the Board that arbitration with the City of Allentown for the disputed wastewater billing charges is schedule for December 17<sup>th</sup> and 18<sup>th</sup>.

**SOLICITOR'S COMMENTS**

None.

**OTHER COMMENTS**

None.

**ADJOURNMENT**

There being no further business, the Chairman adjourned the meeting at 2:09 p.m.

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Richard H. Bohner  
Secretary