

**REGULAR MEETING MINUTES**  
**January 27, 2014**

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The Regular Meeting of the Lehigh County Authority was called to order at 12:23 p.m. on Monday, January 27, 2014, Chairman Asa Hughes presiding. Other Members present at the commencement of the meeting were: Tom Muller, Brian Nagle, Emrich Stellar, Richard Bohner, and Scott Bieber. Authority Staff present were Aurel Arndt, Ed Bielarski, Liesel Adam, Bradford Landon, Frank Leist, Bob Kerchusky, Dan Standish, Pat Mandes, John Parsons, and Cristin Keppel.

**REVIEW OF AGENDA**

Mr. Arndt stated there were no additional agenda items.

**PUBLIC COMMENTS**

None.

**EXECUTIVE SESSION**

Mr. Arndt stated there would be one executive session to discuss litigation.

**APPROVAL OF MINUTES**

**November 25, 2013 Regular Meeting Minutes**

On a motion by Mr. Bieber, seconded by Mr. Muller, the Board unanimously approved the minutes of the November 25, 2013 Regular Meeting (5-0). Mr. Bohner abstained.

**December 9, 2013 Regular Meeting Minutes**

On a motion by Mr. Bohner, seconded by Mr. Nagle, the Board unanimously approved the minutes of the December 9, 2013 Regular Meeting (6-0).

**ACTION AND DISCUSSION ITEMS**

**Nomination Committee – Board Officer Elections**

Mr. Hughes stated that Board Officer Elections will be held at the February Board Meeting. He asked Vice Chairman Muller if he would chair the Nomination Committee and present a slate of officers for election in February.

Mr. Muller accepted and asked that Board members email him regarding their interest in officer positions.

**Lynn Township – WWTP Improvements – Final Design Phase (Approval)**

Mr. Leist referred to that attached memorandum, stating the WWTP currently serves approximately 1,405 residents. He explained the wastewater treatment plant (WWTP) was constructed in the late 1970's and most of the equipment is either at or beyond its intended design life. At the time of the acquisition, Lynn Township's Sewer Authority Engineer, Gannett Fleming, Inc., completed design plans that meet the level of detail required for permitting the upgrades to the WWTP that would increase capacity from 80,000 GPD to 160,000 GPD in accordance with the Lynn Township Act 537 Sewage Facilities Planning document dated January 28, 2009. A DRBC Docket, NPDES permit for effluent discharge limits/reporting and Water Quality Part II (construction) permit for the WWTP expansion have been issued. Mr. Leist explained the project will be executed in three phases that will include improvements to the plant and address future capacity needs. The Authority intends to retain the services of Gannett Fleming, Inc. (GF) to provide design related services for Phases 1 and 2 of the Lynn Township WWTP Improvements for the not-to-exceed sum of \$90,080. In addition, this capital project authorization includes staff costs, miscellaneous costs and past planning costs. Some discussion followed.

On a motion from Mr. Bieber, seconded by Mr. Muller, the Board unanimously approved a Capital Project Authorization for the Lynn Township WWTP in the amount of \$198,080 (6-0).

On a motion from Mr. Stellar, seconded by Mr. Nagle, the Board unanimously approved a Professional Services Authorization, which was included in the Capital Project Authorization, for Gannett Fleming, Inc. in the amount of \$90,080 (6-0).

### **EXECUTIVE SESSION**

The Chairman called for an Executive Session at 12:59 p.m. to consult with and discussion a potential litigation matter with the Solicitor.

The session ended at 1:25 p.m.

On a motion from Mr. Nagle, seconded by Mr. Bieber, the Board authorized the Solicitor to pursue obtaining a consultant, Kevin A. Moore of Wyomissing, Pennsylvania, to do a study in regard to whether and when the use of a project labor stabilization agreement is appropriate with Allentown Division capital works projects for a fee not to exceed \$30,000 and for the CEO to execute appropriate documents, including an engagement letter, in that regard (5-1). Mr. Muller was opposed.

### **SYSTEM OPERATIONS OVERVIEW**

Mr. Kerchusky noted the weather has slowed progress with the PPL Combined Heat and Power Project somewhat, but there are no problems.

Mr. Standish noted that there were minor breaks in both the City and Suburban systems because of the extreme weather; however, problems have calmed now that the weather is steady.

### **STAFF COMMENTS**

Ms. Adam noted that the first round of terminations will begin for City Division customers in February. At this time, 20% of bills remain unpaid, although it is anticipated that this number will decrease substantially as the collection process progresses.

### **SOLICITOR'S COMMENTS**

None.

### **OTHER COMMENTS**

Mr. Muller explained that he will be presenting a resolution to the County Commissioners at their February 12<sup>th</sup> meeting regarding expansion of the Authority Board from seven to nine members. Some discussion followed.

### **ADJOURNMENT**

There being no further business, the Chairman adjourned the meeting at 1:40 p.m.

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Richard H. Bohner  
Secretary