

**REGULAR MEETING MINUTES**  
**January 26, 2015**

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The Regular Meeting of the Lehigh County Authority was called to order at 12:23 p.m., on Monday, January 26, 2015, Chairman Asa Hughes presiding. Other Members present at the commencement of the meeting were: Brian Nagle, Tom Muller, Richard Bohner, Scott Bieber, Ted Lyons, and Norma Cusick was on the conference phone. Authority Staff present were Aurel Arndt, Liesel Adam, Bradford Landon, Ed Bielarski, Frank Leist, Robert Kerchusky, Pat Mandes, John Parsons, Phil DePoe, Jason Peters and Lisa Miller.

**REVIEW OF AGENDA**

**EXECUTIVE SESSION**

Mr. Arndt stated there would be an Executive Session immediately following the regular agenda items to discuss potential litigation.

**APPROVAL OF MINUTES**

**November 24, 2014 Regular Meeting Minutes**

On a motion by Richard Bohner, seconded by Scott Bieber, the Board unanimously approved the Minutes of the November 24, 2014 Regular Meeting (6-0). Brian Nagle abstained.

**PUBLIC COMMENTS**

None.

**ACTION AND DISCUSSION ITEMS**

**Strategic Plan**

Mr. Arndt gave an overview of the Proposed 2015 Strategic Plan along with a PowerPoint Presentation. The 2015 Update includes the following elements: Vision, Mission, Values, and Critical Goal Categories that will provide the framework for LCA to achieve its mission. A comprehensive list of LCA's Organizational and Individual 2015 Goals was distributed and reviewed. Mr. Arndt recommended Board approval of the Plan. Discussion followed.

On a motion by Tom Muller, seconded by Richard Bohner, the Board unanimously approved the 2015 Strategic Plan (7-0).

**Suburban Division – Water Main Replacement Program cycles 1-3 – Design Phase Approval**

Frank Leist gave an overview of the project. The Project is to replace approximately one mile of water main in the Suburban Division per year due to the aging infrastructure to prevent excessive leakage or disruptive water main breaks that can impact our customers. Mr. Leist is asking for approval of the Capital Project Authorization for the design phase in the amount of \$353,358 which includes the Professional Services Authorization for \$178,358 to Gannett Fleming, Inc. Some discussion followed.

On a motion by Scott Bieber, seconded by Ted Lyons, the Board unanimously approved the Capital Project Authorization in the amount of \$353,358 and the Professional Services authorization in the amount of \$178,358 to Gannett Fleming (7-0).

**Allentown Division – WWTP: Digester Cover Replacements – Design Phase Approval**

John Parsons gave an overview of the project. The scope of the project is the phased replacement of two anaerobic digester covers that, after 40 years of use, have reached the end of their expected service life. Mr. Parsons asked for approval of the Design Phase Capital Project Authorization for \$162,694 which includes the Professional Services Authorization for \$82,694 to GHD, Inc. Some discussion followed.

On a motion by Richard Bohner, seconded by Tom Muller, the Board unanimously approved the Capital Project Authorization in the amount of \$162,694 and the Professional Services Authorization in the amount of \$82,694 to GHD, Inc. (7-0).

**SYSTEM OPERATIONS OVERVIEW**

Mr. Kerchusky reported that the Coagulant Study is progressing well. Staff is also preparing to have a contractor remove all of the media from No.6 Filter at the water filtration plant (WFP), clean the media, inspect the underdrain tile, and then place the gravel, sand and anthracite back into the filter box. The large diameter pipes in the high lift gallery at the WFP will be sandblasted and painted. The belt press project at Kline's Island Wastewater Treatment Plant is progressing well. The Arcadia wastewater treatment plant has had high levels of ammonia, which may be aggravated by the cold weather. Mr. Leist said that we are conducting an inspection on customers and looking into operation methodology to address cold weather operations to bring this to resolution.

**STAFF COMMENTS**

None.

**SOLICITOR'S COMMENTS**

Brad Landon presented and reviewed Resolution 1-2015-1. The Resolution authorizes the securing of funding from PennVEST for the purpose of providing funds to finance the wastewater collection system improvements for Wynnewood Terrace Development in North Whitehall Township and, among other things, sets forth who can sign the documents.

On a motion made by Scott Bieber, seconded by Ted Lyons, the Board unanimously approved Resolution 1-2015-1 (7-0).

**OTHER COMMENTS**

None.

**EXECUTIVE SESSION**

The Chairman called for an Executive Session at 1:40 p.m. to discuss potential litigation.

The session ended at 1:55 p.m.

**ADJOURNMENT**

There being no further business, the Chairman adjourned the meeting at 1:55 p.m.

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Richard H. Bohner  
Secretary