

# LCA WASTE HAULER OPERATING GUIDELINES

## SECTION E

### Procedure for Discharge

Prior to entering the plant, all manifest paperwork should be filled out properly (refer to Section D, Hauler Manifests). Please be aware of which station you will need to discharge at for your waste stream.

1. Stop at gate. Use the radio to announce your company name.
2. Wait for response from hauler administrator. Please note, the administrator may have a change of which you need to be informed prior to entering the plant.
3. Go straight through the gate, make the second right, and then follow the yellow arrow signs around to the hauler shed.
4. Take your completed manifest to the hauler administrator in the shed. Receive your sample bottle and any detailed instructions.
5. Collect a full bottle of sample.
  - a. If necessary to collect a sample, you may hook up your hose at this time.
  - b. The sample cannot be altered by addition of water or other substance.
6. Take the sample to hauler administrator for a sample characteristics check.
  - a. pH limits
    - i. Must be between 4.0-11.0 s.u. to discharge.
    - ii. If the sample falls outside of these limits, it is the hauler's responsibility to bring the pH into an acceptable range. Sodium bicarbonate will not be supplied by the facility.
  - b. Foaming issues
    - i. It is the hauler's responsibility to address waste streams with foaming issues prior to discharging at the facility.
  - c. Other characteristics
    - i. The hauler administrator will examine each sample to determine that the characteristics match the documented waste stream on the manifest.
    - ii. It is at the hauler administrator's discretion to inquire about any waste stream and respond accordingly, up to and including refusal to accept the waste stream.
7. Wait for hauler administrator to complete your manifest. Once you receive your paperwork back from the hauler administrator, you may begin to discharge.
8. When you are finished, make sure the discharge hose is emptied.

Please be considerate of other haulers and the plant personnel. It is important that you discharge in a timely manner to keep the stations open for incoming haulers. Please clean up any messes caused by you at your discharge station. No idling of trucks is allowed.

### **Winter Conditions**

Be aware of the following when temperatures fall below 35°F:

- Snow and ice around the discharge stations can cause hazards, please use caution.
- Hosing off trucks will not be permitted, as this causes unsafe conditions for other haulers and plant personnel.
- The plant will not provide equipment to thaw frozen valves on your truck.

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### **Zero Tolerance Policy**

Consequential action will be taken for the following:

- Delivery of unauthorized loads
  - Ex. Delivering Special Wastes that have not been pre-approved
  - Ex. Delivery of Special Waste with a material change from approved waste
- Tampering with waste samples
  - Ex. Adding water to sample bottle.
- Improper identification of waste stream
  - Ex. Marking grease as holding on the manifest.

Consequential action will be at the discretion of LCA.

EXAMPLE