

**REGULAR MEETING MINUTES**  
**September 24, 2012**

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The Regular Meeting of the Lehigh County Authority was called to order at 12:23 p.m. on Monday, September 24, 2012, Chairman Asa Hughes presiding. Other Members present at the commencement of the meeting were: Brian Nagle, Norma Cusick, Scott Bieber, and Thomas Muller. Authority Staff present were: Aurel Arndt, Joseph McMahon, Frank Leist, Bradford Landon, Liesel Adam, Douglas Young, Pat Mandes, and Cristin Garger.

**REVIEW OF AGENDA**

Mr. Arndt stated there were no additional items.

**EXECUTIVE SESSION**

Mr. Arndt stated there is potential for an Executive Session regarding personnel, potential real estate acquisition, and litigation.

**PUBLIC COMMENTS**

None.

**APPROVAL OF MINUTES**

**August 27, 2012 Regular Meeting Minutes**

On a motion by Ms. Cusick, seconded by Mr. Bieber, the Board unanimously approved the minutes of the August 27, Regular Meeting (4-0). Mr. Nagle abstained, although he was present via phone at the subject meeting, he could not clearly hear all discussions and abstained from voting on all topics.

**ACTION AND DISCUSSION ITEMS**

**2013-2022 Preliminary Capital Plan Presentation (Plan)**

Mr. Young referred to the attached presentation. He noted that there are not as many new projects in the Plan as in recent years and several projects from past Plans have been completed. Mr. Young gave a brief overview of system growth and Plan total costs before he explained Administration project costs.

Mr. Leist then explained specific Plan projects for water and wastewater, and Mr. Young provided the financial justification for the water projects and the wastewater projects.

Mr. Arndt stated that approval will be required from the Board after the Plan is presented to the Lehigh County Commissioners for comment. He also noted that the Plan has been sent to multiple entities throughout the Authority service area; but, typically only the Lehigh Valley Planning Commission provides any comments.

**Wynnewood Terrace Pump Station Replacement (Approval)**

Mr. Leist stated that LCA acquired the Wynnewood Terrace Sewer System located in the northeastern part of North Whitehall Township in July of 2003. The system currently serves 217 residential and 2 commercial customers in and adjoining the Wynnewood Terrace subdivision in North Whitehall Township. He explained that the Primary Pump Station, along Wynnewood Drive, handles all flows for the system and discharges to the Treatment Plant. This pump station dates back to the early operation of the sewer system and, after 25 plus years of operation, is in need of replacement. Although remaining operable, the station has deteriorated to the point where access and maintenance are extremely challenging and repair parts are difficult to secure. Mr. Leist said this project will replace the existing Primary Pump Station with a new pump station and this phase includes evaluation of available pump station information, design, permitting and bidding of construction contracts. He explained that Staff solicited 15 firms for design and

bidding proposals and eight proposals were received on September 14, 2012. Based upon review of their technical proposal and written clarifications of questions, award of the design phase of this project to Cowan Associates, Inc. was recommended.

On a motion from Mr. Bieber, seconded by Mr. Muller, the Board unanimously approved a Capital Project Authorization in the amount of \$67,000. On a motion made by Mr. Muller, seconded by Mr. Nagle, the Board unanimously approved a Professional Services Authorization and Contract award for Cowan Associates, Inc. not to exceed \$33,168 (5-0).

**SYSTEM OPERATIONS OVERVIEW**

No comments

**STAFF COMMENTS**

No comments.

**SOLICITOR'S COMMENTS**

No comments.

**OTHER COMMENTS**

No comments.

**EXECUTIVE SESSION**

The Chairman called for an Executive Session at 1:31 p.m. to discuss personnel issues, potential real estate acquisition or lease, and litigation.

The Session ended at 2:10 p.m.

**ADJOURNMENT**

There being no further business, the Chairman adjourned the meeting at 2:11 p.m.

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Norma A. Cusick  
Assistant Secretary