

REGULAR MEETING MINUTES
July 22, 2013

The Regular Meeting of the Lehigh County Authority was called to order at 12:19 p.m. on Monday, July 22, 2013, Chairman Asa Hughes presiding. Other Members present at the commencement of the meeting were: Richard Bohner, Emrich Stellar, Scott Bieber, Norma Cusick, Brian Nagle, and Tom Muller. Authority Staff present were: Aurel Arndt, Bradford Landon, Liesel Adam, Ed Bielarski, Frank Leist, Pat Mandes, and Cristin Keppel.

John Ingram and George Maniatty members of the public, were also in attendance.

REVIEW OF AGENDA

Mr. Arndt stated there would be one additional item for approval after the regularly listed agenda items.

PUBLIC COMMENTS

Mr. Ingram addressed Board and Staff members and handed out some information regarding his hypothetical estimates of potential financing costs for the City of Allentown Concession Lease. Mr. Ingram noted that he was concerned about the market and the financing of the bonds for the lease. Some discussion followed.

Mr. Arndt explained that many of the concerns that he raised based on newspaper reports, either aren't applicable as the newspaper reports didn't get it all correct, or were already anticipated by the Authority's team and have been addressed in the financing plan.

EXECUTIVE SESSION

Mr. Arndt stated there would be an Executive Session regarding litigation and potential real estate lease. He asked that the session be held prior to the regular agenda items because Mr. Muller will have to exit the meeting by 1:30 p.m.

APPROVAL OF MINUTES

May 28, 2013, Regular Meeting Minutes

On a motion by Mr. Bohner, seconded by Ms. Cusick, the Board unanimously approved the minutes of the May 28, 2013 Workshop Meeting (7-0).

EXECUTIVE SESSION

The Chairman called for an Executive Session at 12:34 p.m., at which time Messrs. Ingram and Maniatty left the room.

The session ended at 1:22 p.m., at which time Mr. Maniatty reentered the meeting.

ACTION AND DISCUSSION ITEMS

LCA Employee Manual Update *(Approval)*

Ms. Adam explained that a minor update to the Manual is necessary to reflect that any future approved Union contract will supersede the manual. This change comes as a result of the impending contracts with the Service Employees International Union, for former Allentown employees transferring to Authority employees with the concession settlement, and the Sheet Metal Workers Union for present Authority Operations Department employees.

On a motion from Mr. Nagle, seconded by Ms. Cusick, the Board unanimously approved the LCA Employee Manual Update (7-0).

Water and Sewer Rate Schedules - Allentown (Approval)

Ms. Adam stated that water and sewer rates for the City of Allentown customers are based on the concession agreement with the City and include adoption of the City's current rates. She noted that those rate schedules have been adapted to our format and require Board adoption. Existing Authority rates and charges will apply if there aren't equivalent rates in the schedule in the concession agreement.

On a motion from Mr. Muller, seconded by Mr. Nagle, the Board unanimously adopted the water and sewer rates for the City of Allentown customers (7-0).

Mr. Muller left the meeting at 1:31 p.m.

Human Resources – Professional Services Authorization Amendment (Approval)

Ms. Adam reviewed the details of the Professional Services Authorization regarding human resources planning and other services for the transition period with the City of Allentown lease. She explained that at the time hireVision was actually contracted, it was unknown how many vacancies there would be for City of Allentown systems so now with additional work an amendment to the original Professional Services Authorization is necessary. Some discussion followed.

On a motion from Mr. Bieber, seconded by Mr. Nagle, the Board unanimously approved the Professional Services Authorization Amendment for hireVision in the amount of \$95,000 (6-0).

SYSTEM OPERATIONS OVERVIEW

None.

STAFF COMMENTS

None.

SOLICITOR'S COMMENTS

None.

OTHER COMMENTS

None.

ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 1:59 p.m.

Richard H. Bohner
Secretary