

WORKSHOP MEETING MINUTES
April 8, 2013

The Workshop Meeting of the Lehigh County Authority was called to order at 12:19 p.m., on Monday, April 8, 2013, Chairman Asa Hughes presiding. Other Members present at the commencement of the meeting were: Tom Muller, Richard Bohner, Brian Nagle, Emrich Stellar, and Scott Bieber. Authority Staff present were: Aurel Arndt, Bradford Landon, Patricia Mandes, Joseph McMahon, Liesel Adam, Ed Bielarski, Frank Leist, and Cristin Garger.

Attorney's Mike Jarman and Jim Dougherty of McNees, Wallace and Nurick LLC were also in attendance.

Agenda Review

Mr. Arndt stated that two executive sessions will be needed, one for consideration of the lease of real property and the second to discuss personnel items. He also stated that Items #2 and #6 will be covered at a later meeting, and one additional item is to be added to the end of the regular agenda.

Executive Session

The Chairman called for an Executive Session at 12:21 p.m. for consideration of the lease of real property.

The Session ended at 1:31 p.m.

Messrs. Jarman and Dougherty, joined by Mr. Bielarski, left the meeting at 1:22 p.m.

Electrical Energy Demand Response Contract (Approval)

Mr. McMahon explained PJM Interconnection's (PJM) Emergency Load Response Program (ELRP) enables program participants to receive revenue for being available to reduce electricity consumption when the reliability of the electric grid is in jeopardy and voltage reductions and rolling brownouts are imminent. The Board's approval was requested for a contract with EnerNoc, Inc. to provide Curtailment Services in the PJM's Emergency Load Response Program (ELRP) on behalf of LCA. A written Request for Quotes (RFQ) was issued Feb. 22 to three curtailment service providers as recommended by our consultant, Envinity. EnerNoc's bid was the most beneficial to LCA in its terms and payment. The projected 3 year Capacity Payment to LCA is \$104,036. Energy payments are based on actual performance during an event and reimbursed at \$0.75/kWH. Actual called ELRP events, when LCA would be required to curtail service, have been infrequent in the past.

On a motion from Mr. Nagle, seconded by Mr. Muller, the Board unanimously approved the contact with EnerNoc, Inc. (6-0).

LCA Facilities Emergency Power Project – Construction Phase (Approval)

Mr. Leist referred to the attached memorandum and stated that the Board previously approved the Design and the Programmable Logic Control (PLC) Design / Installation Phases of the Project in May 2012 and in February 2013, respectively. Upper Milford Township required us to obtain a Special

Exception from the Zoning Board for the generator to be installed in the Upper Milford Division, which they granted on March 11, 2013.

The project was advertised for bid on February 13, 2013. A mandatory pre-bid meeting was held on February 25, 2013 and bids were received on March 14, 2013. He stated that reference checks for the low bidders, Lisbon Buildings & Infrastructures, Inc. for General Construction and Barry J. Hoffman Co., Inc., for Electrical Construction have identified no issues.

On a motion from Mr. Bohner, seconded by Mr. Muller, the Board unanimously approved award of contracts to Lisbon Buildings & Infrastructure, Inc. (\$271,125) and Barry J. Hoffman Co., Inc. (\$622,925) (6-0).

2013 Signatory CCTV Physical Condition Assessment, Malcolm Pirnie (Approval)

Ms. Mandes referred to the attached memorandum and stated this work is for the physical condition assessment (PCA) of 50,000 lineal feet (LF) of pipe in the Signatory Collector Systems as part of the I & I SCARP Program and has been recommended by the Signatories' Consultant. The 50,000 LF was televised in 2012 and the database provided to Malcolm Pirnie. The work will rate, assess and recommend follow-up actions if required. PCA figures showing the findings and recommended follow-up actions will be prepared. This work will lead to the actual rehabilitation within the system and the actual removal of I and I. Some discussion followed.

On a motion from Mr. Bieber, seconded by Mr. Nagle, the Board unanimously approved the Capital Project Authorization and Professional Services Authorization (\$57,000) (6-0).

West Hills Business Center – Amended Usage & Contribution Agreement (Approval)

Mr. Landon stated the financing for the Western Weisenberg Wastewater Treatment Plant (WWWTP) had been scheduled for settlement with PennVEST on Wednesday, March 27th. In a recent conversation with PennVEST legal counsel, a more formal documentation of the contribution of the developer of West Hills Business Center, Hillwood, to the project costs or the deposit of the actual funds, was required by PennVEST prior to settlement. An Amended Usage & Contribution Agreement was prepared and has been approved by the developer, which staff recommended to the Board for approval. Some discussion followed.

On a motion from Mr. Stellar, seconded by Mr. Nagle, the Board unanimously approved the Amended Usage & Contribution Agreement for West Hills Business Center (6-0).

Mr. McMahon left the meeting at 1:35 p.m.

Boston Beer Rates (Approval)

Ms. Mandes explained the process for calculating the rates for The Boston Beer Company via the attached presentation. She gave an overview of the agreement with the brewery, rate history, and proposed the new 2013 rates. Some discussion followed.

On a motion from Mr. Nagle, seconded by Mr. Muller, the Board unanimously approved the 2013 Boston Beer Company rates (6-0)

Executive Session

The Chairman called for an Executive Session at 1:57 p.m. to discuss personnel.

The session ended at 2:15 p.m.

There being no further business, the Chairman adjourned the meeting at 2:16 p.m.

Richard H. Bohner
Secretary