

REGULAR MEETING MINUTES
February 24, 2014

The Regular Meeting of the Lehigh County Authority was called to order at 12:24 p.m. on Monday, February 27, 2014, Chairman Asa Hughes presiding. Other Members present at the commencement of the meeting were: Tom Muller, Emrich Stellar, and Norma Cusick. Authority Staff present were Aurel Arndt, Ed Bielarski, Liesel Adam, Bradford Landon, Frank Leist, Bob Kerchusky, Dan Standish, Pat Mandes, John Parsons, and Cristin Keppel.

Thomas Heimbach, of Flamm Walton, was also in attendance.

REVIEW OF AGENDA

Mr. Arndt stated there were no additional agenda items.

PUBLIC COMMENTS

None.

EXECUTIVE SESSION

Mr. Arndt stated there would be one executive session to discuss personnel.

The Chairman called for an Executive Session at 12:27 p.m. to discuss personnel.

The Session ended at 1:13 p.m.

Sheet Metal Workers Local 19 Collective Bargaining Agreement *(Approval)*

On a motion from Mr. Stellar, seconded by Ms. Cusick, the Board unanimously approved the Collective Bargaining Agreement and Memorandum of Agreement with the Sheet Metal Workers Local 19 Bargaining Unit and authorized Mr. Arndt to execute any related documents, including any Side Letters to the agreement (3-0). Mr. Muller abstained.

APPROVAL OF MINUTES

January 13, 2014 Workshop Meeting Minutes

On a motion by Ms. Cusick, seconded by Mr. Stellar, the Board unanimously approved the minutes of the January 13, 2014 Workshop Meeting (4-0).

January 27, 2014 Regular Meeting Minutes

On a motion by Mr. Stellar, seconded by Mr. Muller, the Board unanimously approved the minutes of the January 27, 2014 Regular Meeting (3-0). Ms. Cusick abstained.

ACTION AND DISCUSSION ITEMS

ELECTION OF OFFICERS

Mr. Muller, serving as the Nominating Committee, indicated he had polled the Board officers to determine if they are willing to serve in the same capacity as in 2013, to which they agreed. He then offered the following slate of nominations for 2014:

Asa M. Hughes, Chairman	Emrich M. Stellar, Jr., Treasurer
Thomas S. Muller, Vice Chairman	Richard H. Bohner, Secretary
Brian C. Nagle, Assistant Treasurer	Norma A. Cusick, Assistant Secretary

Mr. Hughes asked if there were any nominations from the floor, which there were not. Ms. Cusick made a motion to close the nominations, which was seconded by Mr. Stellar. By a vote of 4-0, the nominations were closed. Assistant Secretary Cusick cast one vote for each member to elect the slate of officers as listed, the officers for 2014 were elected as nominated.

Capital Expenditure Approval Process (Approval)

Mr. Arndt referred to the attached Capital Expenditure Guidelines. He explained that the spending threshold for projects has not been updated since 2005 despite the rising costs of equipment and engineering and construction services. Mr. Arndt noted that the proposed thresholds reflect the rising costs of these services, as well as inflation.

On a motion from Mr. Muller, seconded by Mr. Stellar, the Board unanimously approved the proposed Capital Expenditure Approval and Spending Guidelines (4-0).

SYSTEM OPERATIONS OVERVIEW

Mr. Kerchusky noted that Park Pump Station had to be put on wet weather mode because of the excessive infiltration likely from the melting snow.

STAFF COMMENTS

None.

SOLICITOR'S COMMENTS

Mr. Landon reminded all Board members to complete their Ethics and conflict-of-interest forms for 2013, which were distributed to members with the notes. These must be returned by the end of April.

OTHER COMMENTS

None.

ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 1:51 p.m.

Norma A. Cusick
Assistant Secretary