

**WORKSHOP MEETING MINUTES**  
**October 13, 2014**

---

The Workshop Meeting of the Lehigh County Authority was called to order at 12:25 p.m., on Monday, October 13, 2014, Chairman Asa Hughes presiding. Other Members present at the commencement of the meeting were: Brian Nagle, Emrich Stellar, Tom Muller, Richard Bohner, Norma Cusick, and Scott Bieber. Authority Staff present were Aurel Arndt, Liesel Adam, Bradford Landon, Ed Bielarski, Frank Leist, Dan Standish, Pat Mandes, John Parsons, and Lisa Miller.

**REVIEW OF AGENDA**

Items for October Board meeting were reviewed.

Mr. Arndt stated that Item #4 on the Agenda, the Wastewater Capacity/537 Plan Update, will be presented at a future meeting.

Liesel Adam informed the Board that there is another customer that would like to appear before the Board at the October Board Meeting regarding a billing dispute.

**EXECUTIVE SESSION**

Mr. Arndt stated there would be an Executive Session immediately following the Workshop Agenda items.

**ACTION AND DISCUSSION ITEMS**

**2015-2024 Capital Plan Presentation**

An overview of the Proposed 2015-2024 Suburban Division and Allentown Division Capital Plans were presented by Frank Leist, including project highlights. Copies and maps of the Plans were distributed at the meeting. Mr. Bielarski presented the financial justification noting the funding sources and costs. Mr. Arndt said the Plans will be sent to the Lehigh Valley Planning Commission and a number of other organizations, including municipalities, for comments. It will also be presented to the County Commissioners in November. As part of the Lease requirement with the City, a copy of the City Plan will go to the City for review and comment. Some discussion followed.

**PUBLIC COMMENTS**

Mr. James Shen was present to address the Board regarding an ongoing billing dispute at 389 Liberty Street, Allentown. Ms. Adam provided the Board with a memorandum dated October 7, 2014, detailing the dispute. Mr. Hughes said that the Board will take his request under advisement and an LCA Staff member will get back to him. Mr. Shen agreed to provide pictures of the property to Ms. Adam.

**ACTION AND DISCUSSION ITEMS**

**Sanitary Sewer system Flow Metering for LCA (Approval)**

Ms. Mandes gave an overview of the project scope for flow monitoring services. She recommends approval of the Professional Services Authorization to TFE Resources for up to \$200,000 for as-needed flow monitoring services, including the City Signatory wastewater billing verification project. TFE is very familiar with our systems because of prior system work. Some discussion followed.

On a motion made by Emrich Stellar, seconded by Norma Cusick, the Board unanimously approved the Professional Services Authorization (7-0).

**SYSTEM OPERATIONS OVERVIEW**

None.

**STAFF COMMENTS**

**SOLICITOR'S COMMENTS**

None.

**OTHER COMMENTS**

None.

**EXECUTIVE SESSION**

The Chairman called for an executive session at 1:50 p.m. to discuss potential litigation. A second matter, regarding personnel matters, was discussed starting at 2:10 p.m. at which time the staff, except for Mr. Arndt, Ms. Adam, and Mr. Bielarski left the meeting. Ms. Adam and Mr. Bielarski left the Executive Session at 2:21 p.m.

The session ended at 3:13 p.m.

**ADJOURNMENT**

There being no further business, the Chairman adjourned the meeting at 3:13 p.m.

---

Richard H. Bohner  
Secretary